

Corporate Bulk File Upload - Electronic Data Exchange  
User Manual  
Oracle Banking Digital Experience  
Patchset Release 21.1.2.0.0

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Corporate File Upload User Manual

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# 1. Preface

## 1.1 Intended Audience

This document is intended for the following audience:

- Customers
- Partners

## 1.2 Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

## 1.3 Access to Oracle Support

Oracle customers have access to electronic support through My Oracle Support. For information, visit

<http://www.oracle.com/pls/topic/lookup?ctx=acc&id=info> or visit

<http://www.oracle.com/pls/topic/lookup?ctx=acc&id=trs> if you are hearing impaired.

## 1.4 Structure

This manual is organized into the following categories:

*Preface* gives information on the intended audience. It also describes the overall structure of the User Manual.

*Introduction* provides brief information on the overall functionality covered in the User Manual.

The subsequent chapters provide information on transactions covered in the User Manual.

Each transaction is explained in the following manner:

- Introduction to the transaction
- Screenshots of the transaction
- The images of screens used in this user manual are for illustrative purpose only, to provide improved understanding of the functionality; actual screens that appear in the application may vary based on selected browser, theme, and mobile devices.
- Procedure containing steps to complete the transaction- The mandatory and conditional fields of the transaction are explained in the procedure. If a transaction contains multiple procedures, each procedure is explained. If some functionality is present in many transactions, this functionality is explained separately.

## 1.5 Related Information Sources

For more information on Oracle Banking Digital Experience Patchset Release 21.1.2.0.0, refer to the following documents:

- Oracle Banking Digital Experience Licensing Guide
- Oracle Banking Digital Experience Installation Manuals

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## 2. Oracle Banking Electronic Data Exchange for Corporates Integration Matrix

	File Level Approval	Record Level Approval
File Upload for Oracle Banking Electronic Data Exchange for Corporates	✓	×

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## 3. Host – To – Host File Inquiry

Corporates often look forward for an option to make multiple transactions and multiple maintenances quickly and conveniently through a single file upload typically for processing the salary of the corporate staff, for making the vendor payments or even for managing their Virtual Accounts or creating invoices on buyers through uploading a file.

Salary payments, fund transfers, vendor payments are a few examples of financial transactions that can be supported through bulk file upload. Similarly upload of multiple payee creation records is an example of a non-financial file upload.

A non-financial file upload facilitates upload of multiple payee creation records.

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**Note:** The host - to - host file inquiry facilitates viewing of the Bulk files uploaded via Oracle Banking Electronic Data Exchange for Corporates

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### 3.1 Host -To - Host File inquiry

Using this option, the user can view the files uploaded by the corporate using Oracle Banking Electronics Data Exchange (OBEDX) application (only those files that the user has access to) and their status, On OBDX platform.

- The search can be filtered on various parameters like status and file reference ID.
- The user can track the status of the file.
- The user can track file history and check Individual record details.

#### How to reach here:

*Corporate Dashboard > Toggle Menu > File Upload > Host-to-Host File Inquiry*  
 OR  
*Corporate Dashboard > Quick Links > Host-to-Host File Inquiry*

#### 3.1.1 Host-to-Host Files Inquiry – Search Filters

On accessing 'Host-to-Host File Inquiry' option from the menu, user will be navigated to search screen which display various filter criteria to search and view the uploaded file with their respective status.

Using this corporate users can search and view the Host-to-Host files that are uploaded under a corporate with the file identifier, date range, transaction type, transaction reference ID and view the record details under the same.

User can choose to view the details of the file by clicking on the File Reference ID or can even choose to search the files uploaded on previous days clicking search filters.

User is expected to provide at least two search parameters to get the better result.

#### To search and view the Host-to-Host files

1. Enter any two search criteria in the search section.
2. Click **Search**. The search results appear on the **Host-to-Host Files Inquiry** screen based on the search parameters.

OR  
Click **Clear** to reset the search criteria.  
OR  
Click **Cancel** to close the search panel.

**Host-to-Host Files Inquiry – Search**

The screenshot shows the 'Host to Host File Inquiry' search interface. The search criteria are: File Identifier: edxdom-edxdom, Transaction Type: Domestic, From Date: 01 Nov 2021, To Date: 27 Nov 2021. The search results table is as follows:

Upload Details	Type	File Identifier	File Name	File Reference ID	File Status
08 Nov 2021 07:06 AM	Domestic	EDX Domestic-edxdom	Mic_PAIN001V6_Domestic_20211108000003	76	Processing In Progress
08 Nov 2021 07:08 AM	Domestic	EDX Domestic-edxdom	Mic_PAIN001V6_Domestic_20211108000004	77	Error
08 Nov 2021 07:12 AM	Domestic	EDX Domestic-edxdom	Mic_PAIN001V6_Domestic_20211108000005	78	Processing In Progress
08 Nov 2021 07:29 AM	Domestic	EDX Domestic-edxdom	Mic_PAIN001V6_Domestic_20211108000006	79	Approved
08 Nov 2021 07:45 AM	Domestic	EDX Domestic-edxdom	Mic_PAIN001V6_Domestic_20211108000007	80	Uploaded
08 Nov 2021 08:20 AM	Domestic	EDX Domestic-edxdom	Mic_PAIN001V6_Domestic_20211108000008	81	Rejected
08 Nov 2021 08:39 AM	Domestic	EDX Domestic-edxdom	Mic_PAIN001V6_Domestic_20211108000009	82	Approved
09 Nov 2021 06:51 PM	Domestic	EDX Domestic-edxdom	Mic_PAIN001V6_Domestic_20211110000000	102	Uploaded
09 Nov 2021 07:37 PM	Domestic	EDX Domestic-edxdom	Mic_PAIN001V6_Domestic_20211110000001	103	Approved
10 Nov 2021 01:00 AM	Domestic	EDX Domestic-edxdom	Mic_PAIN001V6_Domestic_20211110000002	104	Verified

File Status Legend:

- Uploaded** : File has been uploaded and file reference number is generated.
- Approved** : File has been approved.
- Rejected** : File has been rejected.
- Processing In Progress** : File is pending for liquidation.
- Error** : File has been pre-processed and contains error.
- Processed** : File is liquidated.
- Processed with Exceptions** : File is processed but some of the records are in error.
- Verified** : File has been pre-processed and authorization checks are done (limit + account access check).

**Field Description**

Field Name	Description
<b>Search</b>	
<b>File Identifier</b>	File identifier created earlier in order to identify the Host-to-Host File.
<b>Transaction Type</b>	Search with the transaction type associated with the file.


<b>Field Name</b>	<b>Description</b>
<b>File Name</b>	Search with the file name of the uploaded file.
<b>File Reference ID</b>	Search with the file reference number, which was generated while uploading the file.
<b>File Status</b>	Search with the status of the file uploads. <ul style="list-style-type: none"> <li>• Uploaded</li> <li>• Approved</li> <li>• Rejected</li> <li>• Processing In Progress</li> <li>• Error</li> <li>• Processed</li> <li>• Processed with Exceptions</li> <li>• Verified</li> <li>• Expired</li> </ul>
<b>From Date</b>	From Date, to search for an uploaded file, in the specified date range.
<b>To Date</b>	To Date, to search for an uploaded file, in the specified date range.
<b>Search Results</b>	
<b>Upload Details</b>	Displays the file upload date and time.
<b>Type</b>	Displays the transaction type of file uploaded
<b>File Identifier</b>	Displays the file identifier selected while uploading the Host-o-Host file.
<b>File Name</b>	Displays the name of the Host-o-Host file.
<b>File Reference ID</b>	Displays the file reference number generated after the file was uploaded.



Field Name	Description
<b>File Status</b>	<p>Displays the status of the uploaded file.</p> <p>The file status could be:</p> <ul style="list-style-type: none"> <li>• Uploaded: File Uploaded and file reference number is generated.</li> <li>• Verified: File has been pre-processed and authorization checks done (limit + account access check). File is now Pending Approval.</li> <li>• Error: File has been pre-processed and contains error. The end of the life cycle of the file (File Level).</li> <li>• Processing in Progress: File is not yet liquidated.</li> <li>• Rejected: File has been rejected (File level). The end of the life cycle of the file.</li> <li>• Approved: File has been fully approved.</li> <li>• Processed: File is completely liquidated.</li> <li>• Processed with exception: File is partially liquidated – i.e. while some records are processed, others are not.</li> <li>• Expired: File has expired.</li> </ul>

3. Click the **File Reference ID** link to view the details. The **Host-to-Host Files Inquiry - File Details** screen appears.

OR

Click  against a specific file upload record to delete the record. A delete icon will be shown against a record, only when if a record is of a future date and is fully approved.

### 3.1.2 Host-to-Host Files Inquiry – File Details

On clicking on the File Reference ID on the summary page, following screen is displayed to the user. Screen displays the basic file details like name, status, reference id etc. along with the file journey.

File details section also shows the records of the file in a summarized view along with respective status of each record.

User can also choose to view the record details by clicking on the link available on each record. User gets directed to the screen, which shows the individual record details along with the file details using which the record was uploaded. Each record details is specific to the transaction type which user is inquiring.

### Host-to-Host Files Inquiry – File Details

**File Details**

File Name: Mic\_PAIN001V6\_Domestic\_20211111000026      Transaction Type: Domestic

File Reference ID: [Redacted]      Number of Records: 4

File Status: Approved      Transaction Reference ID: [Redacted]

File Workflow:

```

graph LR
    1((1)) --- 2((2)) --- 3((3)) --- 4((4)) --- 5((5))
    1 --- Uploaded[Uploaded]
    2 --- Verified[Verified]
    3 --- Approved[Approved]
    4 --- Processing[Processing in Progress]
    5 --- Processed[Processed]
  
```

File Summary

Reference No.	Value Date	Debit Account No.	Amount	Credit Account Details	Type	Record Status	Action
86709	12 Nov 2021	00000065	GBP500,000.00	David Warner AC987654321	Domestic	Approved	-
86199	12 Nov 2021	00000065	GBP500,000.00	Tim Southee AC123456789	Domestic	Approved	-
85689	12 Nov 2021	00000065	GBP500,000.00	Martin Guptill AC123456789	Domestic	Approved	-
85179	12 Nov 2021	00000065	GBP500,000.00	Aron Finch AC987654321	Domestic	Approved	-

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### Field Description

Field Name	Description
<b>File Name</b>	File name of the uploaded file.
<b>File Reference ID</b>	Displays the file reference number, which was generated while uploading the file.
<b>File Status</b>	Displays the status of the file uploads.
<b>Transaction Name</b>	Displays the transaction Name associated with the file
<b>Number Of Records</b>	Displays the total number of records uploaded as a part of the file.

<b>Field Name</b>	<b>Description</b>
<b><u>Search</u></b>	
<b>Record Status</b>	Search Record with the status of it: <ul style="list-style-type: none"> <li>• Verified</li> <li>• Processing In Progress</li> <li>• Error</li> <li>• Completed</li> <li>• Approved</li> <li>• Rejected</li> <li>• Processed with Exceptions</li> </ul>
<b>From Value Date</b>	From Date, to search for a record, in the specified date range.
<b>To Value Date</b>	To Date, to search for a record, in the specified date range.
<b>From Amount</b>	From Amount, to search the record within specified amount range.
<b>To Amount</b>	To Amount, to search the record within specified amount range.
<b>Currency</b>	Search Record by selecting currency from Available list.
<b>Type</b>	Transaction Name of the Record.
<b><u>Record Details</u></b>	
<b>Reference Number</b>	Reference number of every record in the file
<b>Value Date</b>	The date on which the file was uploaded
<b>Debit Account No</b>	Debit account number of the transaction.
<b>Amount</b>	Transaction amount.
<b>Credit Account Details</b>	Credit account details.
<b>Type(Transaction Type)</b>	Transaction type of the record.
<b>Record Status</b>	Status of the records of the uploaded file.
<b>Action</b>	Icon to download the e-receipt.

Field Name	Description
	<b>Note</b> :This column appears if the record status is 'Approved' (This feature is currently not available ,but considering future requirements we will be keeping this column )
<b><u>Record Detailed Screen</u></b>	
<b>File Name</b>	File name of the uploaded file
<b>File Reference Number</b>	Displays the file reference number, which was generated while uploading the file.
<b>Payment Reference Number</b>	Displays Payment Reference Number of the record
<b>Record Status</b>	Status of the records of the uploaded file.
<b>Error Details (in case of Exceptions)</b>	Display Error Details If the record is failed to process.
<b>External Reference Number</b>	Display External Reference Number generated by downstream system.
<b>Debit Party ID (Corporate ID)</b>	Display the Debit party id or Corporate.
<b>Debit Account Currency</b>	Display Debit Account currency of the transaction record.
<b>Debit Account Number</b>	Display Debit Account Number.
<b>Debit narrative (Comments (if any))</b>	Display comment added if any.
<b>Payee Name</b>	Display Name of the Beneficiary.
<b>Value Date</b>	Display the date on which the transaction record was processed.
<b>Credit Account Number</b>	Display Credit Account Number.
<b>Payment Amount</b>	Display payment amount for the transaction record.
<b>Payment Currency</b>	Display payment currency for the transaction record.

Field Name	Description
<b>Credit narrative (Comments (if any))</b>	Display comment added if any.

1. Click **Back** to navigate to the previous screen.

## **FAQ**

1. **If a payment file is in the approved status, does it mean that all the records are successfully liquidated?**

No, the file still has to successfully pass validations in the host system, before records are processed.

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## 4. File Approval

This option allows the approver to approve / reject the uploaded file. File approval could be either

- File Type
- Record Type

In a File type Approval, the approver accepts or rejects the entire file, and all records are either processed or rejected. While in a Record type approval, the approver could approve some records, and reject others. Only the approved records are processed further.

**Note:** For the current OBDX 21.1.2.0.0 release, integrated with Oracle Banking Electronic Data Exchange for Corporates 14.5.0.0.0, only File level approval is enabled.

### How to reach here:

*Approver Dashboard > Pending for Approvals*

### 4.1 File Approval

Once a file is uploaded and pre-processing checks are successfully completed, the file is pending approval, and is in the respective Approver's queue.

#### To approve / reject a file:

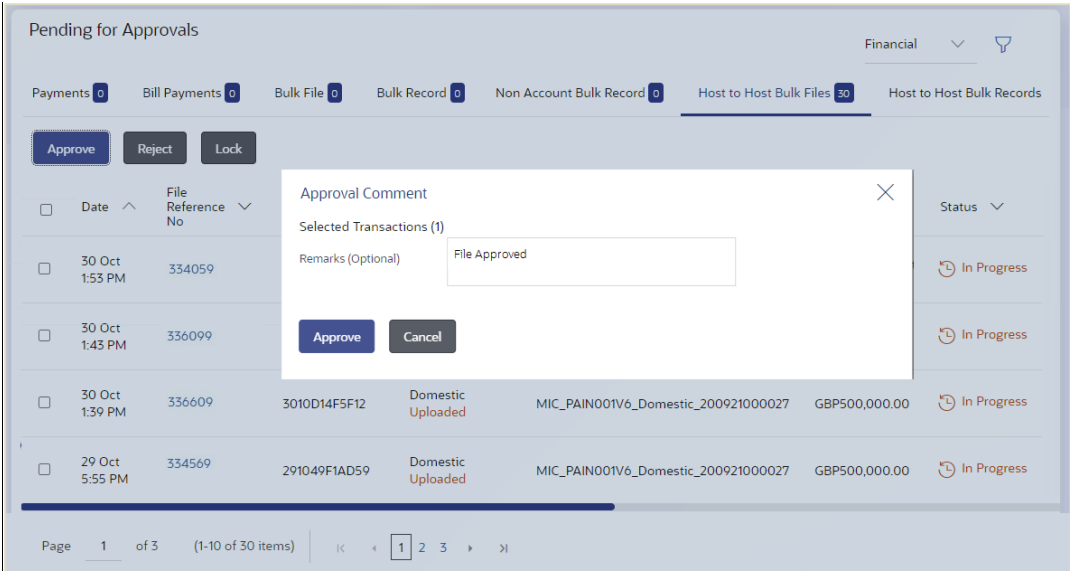
1. In the **Pending for Approval** section, click the **Host-to-Host Bulk File** tab. All the uploaded files that require approval appears.
2. Select the multiple files and click **Approve** to approve the transactions.  
OR  
Click the link under the **Reference No** column. The **File Details** screen appears.

#### Bulk File Approve / Reject

<input type="checkbox"/>	Date	File Reference No	Transaction ID	Transaction Type	File Name	File Amount	Status
<input type="checkbox"/>	30 Oct 1:53 PM	334059	3010D01982AA	Domestic Uploaded	MIC_PAIN001V6_Domestic_200921000027	GBP500,000.00	In Progress
<input type="checkbox"/>	30 Oct 1:43 PM	336099	30107E335A75	Domestic Uploaded	MIC_PAIN001V6_Domestic_200921000027	GBP500,000.00	In Progress
<input type="checkbox"/>	30 Oct 1:39 PM	336609	3010D14F5F12	Domestic Uploaded	MIC_PAIN001V6_Domestic_200921000027	GBP500,000.00	In Progress
<input type="checkbox"/>	29 Oct 5:55 PM	334569	291049F1AD59	Domestic Uploaded	MIC_PAIN001V6_Domestic_200921000027	GBP500,000.00	In Progress

3. If you click **Approve**, the **Approval Comment** screen appears.

### Bulk File Approve / Reject – Remarks



- a. Enter the remarks for approval. Click **Approve**. Transaction successfully approved message appears.  
OR
- 4. If you click **Reject**. The **Approval Comment** screen appears.
  - a. Enter the remarks for rejection. Click **Reject**. Transaction rejected message appears.